



EXEMPTED VILLAGE SCHOOLS

**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION**

April 16, 2018

6:30 p.m.

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. President's Welcome**
- 4. Roll Call**

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

5. Commendations

Indoor Track Participants: Granville High School girls indoor track relay team members who participated in the New Balance Indoor Nationals in NYC are being recognized for setting a new state record for Ohio.

Honorees: Rosie Lamb, Maddie Long, Kylee McFarland, Alyssa Christian and Reilly Zink

Master Teachers

Two Granville teachers will be recognized for the hard work and dedication required to complete their Master Teacher renewals.

Honorees: E.B. Smith and Tracey Salinas

6. Staff Reports

- Safety Meeting Follow Up Presentation

7. Public Comments

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings

8. Board Discussion

- Levy

9. Board Reports

Dr. Jennifer Cornman

C-Tec Board

10. Action Agenda

10.01 Board Policy Adoption

Recommended by Superintendent:

Motion: Approval of the following Board Policies effective immediately:

- BCFA, Business Advisory Council to the Board
- EBC, Emergency Management and Safety Plans
- EBC-R, Emergency Management and Safety Plans (Administrative Rules/Protocols)
- EEACD, Drug Testing for District Personnel Required to Hold a Commercial Driver's License
- EEACD-R, Drug Testing for District Personnel Required to Hold a Commercial Driver's License
- JECAA, Admission of Homeless Students
- JECAA-R, Admission of Homeless Students (Dispute Resolution Process)
- JED, Student Absences and Excuses
- JFCG, Tobacco Use by Students (Version 2)
- KGC, No Tobacco Use on District Property (Version 2)

Mr. Ginise____Mr. Miller____Dr. Cornman ____Ms. Deeds____ Mr. Wolf ____

10.02 Approval of Summer Reading Institute Expenditure

Recommended by Superintendent:

Motion: Approval to purchase services totaling \$28,000 for the Home Grown Summer Reading Institute Grades K-5 to be held August 13-17, 2018.

Mr. Ginise____Mr. Miller____Dr. Cornman ____Ms. Deeds____ Mr. Wolf ____

11. Consent Agenda

11.01 Approval of Routine Business by Consent

The Superintendent recommends the acceptance of the following consent items.

A. Adoption of Minutes:

Adopt the minutes of the Special Board of Education meetings held on March 5, March 15, and March 19, and Regular Board of Education meeting on March 19 2018. **(Attachments)**

B. Acceptance of Donations/Gifts/Grants:

- A Leaders for Learning Grant Award in the amount of \$480.48 to GMS Teacher Jill Esh for chromebook chargers and a standing desk for the classroom.
- A donation of \$100.00 to GHS Choir from Granville Rotary.

C. Employment:

1. Supplemental Contracts for 2017-2018 School Year (revision of school year for supplementals listed in only these groups from March 19, 2018 agenda and revision of percentages for Asst. HS Softball contracts)

Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

Group 2

Head Softball (.50)
Head Softball (.50)

Name

Caitlin Chaney
Pamela Rae Stuart

Group 4

Asst. HS Softball (.70)
Asst. HS Softball (.30)
Asst. HS Baseball

Jenifer Anthony
Manuel Lee Richards
Brody Seiler

Group 5

MS Softball (.85)
MS Softball (.15)
MS Track

Paige Naylor
Manuel Lee Richards
Susan Day

2. Non-renewal of non-teaching supplemental contracts for 2018-2019 school year

Superintendent recommends the non-renewals of the following supplemental contracts for the 2018-2019 school year:

- Group I, II, III, IV, I, VI, VII, VIII

3. Substitute Contracts for the 2017-2018 School Year

Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Jeff Mengerink, retroactive to April 6, 2018

4. Classified Contracts for the 2017-2018 School Year

Superintendent recommends employment of the following classified staff contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.

- Melissa Moore, Bus Aide, retroactive to April 3, 2018 for the remainder of the 2017-2018 school year.

5. Substitute Bus Drivers for the 2017-2018 School Year

Superintendent recommends employment of the following substitute bus driver positions pending verification of all licensure requirements, and BCII/FBI criminal record reports:

- Mary Glick, retroactive to April 9, 2018.
- James Adams, retroactive to April 9, 2018.

6. Summer School Physical Education Teachers

Superintendent recommends employment of the following high school contracts pending verification of all licensure requirements, and BCII/FBI criminal record reports:

- Rex Carr, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.
- Karly Worrall, HS summer school Physical Education teacher for the period of June 4, 2018 through June 22, 2018.

7. Resignation

Superintendent recommends with appreciation of service, approval of the following resignation:

- Cynthia Shaffer, HS Fine Arts Department Chair, HS FCCLA and Key Club, effective the end of the 2017-2018 school year.

8. Leaves of Absence

Superintendent submits:

- Jennifer Browning, GES Teacher, an unpaid day of absence May 4, 2018.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

End of Consent Agenda

12. Finances

12.01 Financial Statements

Treasurer recommends:

Motion: Approval of the March, 2018 financial report. **(Attachment)**

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

12.02 Resolution Requesting Assistance

Recommended by Treasurer:

Motion: Approval of the resolution requesting financial assistance from the OSBA Legal Assistance Fund for calendar year 2018.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

12.03 "Then and Now" Resolution

Recommended by Treasurer:

Motion: Approval of the "Then and Now" resolution requesting \$3,750.00 to Sam Koon and Associates for an appraisal of the Springfield Spartans property for a BOR tax appeal.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

13. Executive Session

Motion: To consider the employment of public employees or officials.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

14. Adjournment

Motion: To adjourn.

Mr. Ginise _____ Mr. Miller _____ Dr. Cornman _____ Ms. Deeds _____ Mr. Wolf _____

Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1



Granville Board of Education
SPECIAL MEETING MINUTES
March 5, 2018

Monday, March 5, 2018

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Mr. Russell Ginise called the meeting to order at 2:29 p.m. Responding to roll call was: Mr. Russell Ginise, Dr. Jennifer Cornman, Mr. Thomas Miller and Ms. Amy Deeds. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

These written minutes constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President's Welcome

03.05.01 Executive Session

Moved by Ms. Deeds, seconded by Dr. Cornman to enter into Executive Session at 2:30 p.m. to consider the appointment of a public employee or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

03.05.02 Adjournment

Moved by Ms. Deeds, seconded by Dr. Cornman to adjourn the meeting at 8:38 p.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer



Granville Board of Education
SPECIAL MEETING MINUTES
March 15, 2018

Monday, March 15, 2018

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Mr. Russell Ginise called the meeting to order at 2:01 p.m. Responding to roll call was: Mr. Russell Ginise, Dr. Jennifer Cornman, Mr. Thomas Miller and Ms. Amy Deeds. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

These written minutes constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President's Welcome

03.15.01 Executive Session

Moved by Ms. Deeds, seconded by Mr. Miller to enter into Executive Session at 2:02 p.m. to consider the appointment of a public employee or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

03.15.02 Adjournment

Moved by Ms. Deeds, seconded by Dr. Cornman to adjourn the meeting at 3:49 p.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, absent. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer



Granville Board of Education
SPECIAL MEETING MINUTES
March 19, 2018

Monday, March 19, 2018

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Mr. Russell Ginise called the meeting to order at 9:04 a.m. Responding to roll call was: Mr. Russell Ginise, Dr. Jennifer Cornman, Mr. Thomas Miller and Ms. Amy Deeds. Also present was Michael Sobul, Treasurer.

These written minutes constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President's Welcome

03.19.01 Executive Session

Moved by Mr. Miller, seconded by Ms. Deeds to enter into Executive Session at 9:05 a.m. to consider the appointment of a public employee or official.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

Returned from Executive Session at 10:30 a.m. with Board Discussion about Candidate Selection

03.19.02 Adjournment

Moved by Dr. Cornman, seconded by Ms. Deeds to adjourn the meeting at 10:33 a.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer



Granville Board of Education
REGULAR MEETING MINUTES
March 19, 2018

Monday, March 19, 2018

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Mr. Russell Ginise called the meeting to order at 6:30 p.m. Responding to roll call was: Mr. Russell Ginise, Mr. Thomas Miller, Dr. Jennifer Cornman, and Ms. Amy Deeds. Also present was Jeff Brown, Superintendent and Michael Sobul, Treasurer.

These written minutes, with resolutions passed and any attachments, in combination with the video recording made of Board proceedings, which is available to the public at <https://www.youtube.com/watch?v=veQDB20x6fk&t=133s> together constitute the official minutes of the meeting of the Granville Exempted Village School District Board of Education conducted on the date referenced above.

Pledge of Allegiance

President's Welcome

Approval of Resolution Appointing New Board Member

Moved by Ms. Deeds, seconded by Mr. Miller approving the appointment of Fred Wolf as the new Board Member to complete the term vacated by Andrew Kohn through December 31, 2019.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye. Motion carried.

Mr. Wolf was sworn in and seated for the remainder of the meeting.

Commendations

OHSAA State Wrestling Team Participants: Two Granville High School wrestlers are being honored for qualifying for the state wrestling tournament.

Honorees: Douglas Terry and Keegan VanMeter

OHSAA State Swim Team Participants: Four Granville High School swim team members are being honored for qualifying for the state swim meet.

Honorees: Sarah Martin, Alexandra Specht, Hannah Sturgeon, and Brennah White

Senior Global Awareness Project: Seven Granville High School teachers are begin recognized for the wonderful job they do every year with the senior project.

Honorees: Jim Reding, Lori Hudson, Adam Teeters, Ryan Schwaiger, Sally Gummere, Derek Hull and Beth Simmons.



Granville Board of Education
REGULAR MEETING MINUTES
March 19, 2018

"You Make A Difference" Award Winner: Derrick Fisher, GHS Latin Teacher, is being honored for his selection as the 2017 "You Make A Difference" award winner sponsored by Coughlin Automotive Group. He was nominated by Makinley Cramer.

Student Reports

- Save the Bees Project

Staff Reports

- Safety and Security Report – Tonya Sherburne
- Wellness Committee Update – Tonya Sherburne

- Board Policy Update (First Reading) – Jeff Brown

Moved by Dr. Cornman, seconded by Mr. Miller to move Board Policy Update (First Reading) after Public Comments.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

Public Comments

Stephanie Houser - Student - Students left classrooms for 17 minutes to protest school violence. Allowed students to unite to make change.

Christine Jude - 112 Callingford Dr., Granville - What teachers are on wellness committee? How are teachers to implement wellness policy? Teachers opinions are not heard ever and this is another example.

Julio Valenzuela - 1359 Welsh Hill Road, Granville - School safety - other districts implementing more measures - armed staff. Other failures from Parkland. Things we have learned that can be applied.

Dennis Cauchon - 327 Broadway St., Granville - Violation of open meetings for decision for School Board Member. Should have been done in public.

Frank Foster - 5811 Lancaster Rd., Hebron - Concern regarding the walkout. Kept kids safe. Don't disagree with student, but with schools' position on allowing walkout. Political overtones. Consider not allowing again because others with less than good intentions might push their cause.

Mitch Lerner - 234 N Pearl St., Granville - Commend Administration and school on how the walkout handled. School does not have choice under Supreme Court. Learning is more than books. Question of what means to get education. Purpose is to prepare for issue in future and students should be applauded.

Nick Maxwell - Student - Learning included civic engagement. Event was a way for students to channel. Event did not impact learning. Was done in non-partisan way. School violence is a problem that can't be tolerated.

Brett Black - 2579 Pleasant Crest Ct. Newark - Disagree with the walkout. Violation of Board rules on attendance. Precedent of allowing students to circumvent rules. Politics was allowed into schools. National organization behind the walkout had political goals. Schools should be neutral. Inappropriate to do during school hours.



Granville Board of Education
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Jane Ludwig - 425 Burg St., Granville – The platform students chose was appropriate. School is their second home. Backs the students- they were angry. Students feel strong enough to have been punished.

Jennifer Valenzuela – 1359 Welsh Hill Road, Granville – Would be for a walkout if it did good. Politically motivated. What is the result? Wants schools to be safe. Politics does not need to play a part.

Adrian Fultner-Masket – Student – Walkout was a learning experience that cannot be accomplished in a regular classroom setting.

Julia Lerner – alumna- Proud of students who walked out. Students dying is not a partisan issue.

Nick Menster – Thank everyone who came to voice opinions. Parkland students have been an inspiration. Help students have a voice. Want to work together to deal with this issue.

Jen Kanagy – 2584 Upland View Ct., Newark – High school students are amazing, the students were standing up for rights. Proud of the students.

Ruby Yearling – Student - Unrealistic for students to be sheltered from issues. Walkout was positive step for conversation.

Kieran Sutliff – Student – Commend actions on walkout. Stood up for something we believe in. Non-partisan.

Veve Lele – 113 Chapin Place, Granville - Thank Board for actions. Engaged in civic action they could participate. Issue is not political. Doing it as students in school. Violence is part of conditions of them being students in school. Thank Mr. Brown and Mr. Durst. Students grew and learned.

Board Discussion

- School Safety Discussion

Staff Reports

- Board Policy Update (First Reading) – Jeff Brown

Board Reports

Russ Ginise	Economic Sustainability
Dr. Jennifer Cornman	C-Tec Board
Thomas Miller	Granville Educations Foundation

Action Agenda

As recommended by the Superintendent



Granville Board of Education
REGULAR MEETING MINUTES
March 19, 2018

03.19.01 Approval of Unpaid Leave Request

Submitted in accordance with the Collective Bargaining Agreement:

Moved by Dr. Cornman, seconded by Mr. Miller for approval of request for a one-year unpaid leave for GHS Intervention Specialist Meghan Strayer.

On vote: Mr. Ginise, nay; Mr. Miller, nay; Dr. Cornman, nay; Ms. Deeds, nay; Mr. Wolf, nay. Motion denied.

03.19.02 Approval of LCESC Contracts for 2018-2019

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the following LCESC agreements for the 2018-2019 school year:

- Early Childhood Disabled Preschool Contract
- Special Education and Related Service's Contract
- Early Childhood Disabled Preschool Funding Flow Agreement

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

Consent Agenda

03.19.03 Approval of Routine Business by Consent

Moved by Ms. Deeds, seconded by Mr. Miller for approval of the following items as recommended by the Superintendent:

Adoption of Minutes: Adopt the minutes of the Regular Meeting of the Board of Education held on February 12, 2018, and the Special Board meetings held March 5, and March 15, 2018.

Acceptance of Donations/Gifts:

- A donation of \$1,455.00 to GHS Organic Growing class from Winter Farmer's Market.
- An anonymous donation of clothing valued at \$3,700.00 for the GHS Theater Department.

Employment:

1. Supplemental Contracts for 2018-2019 School Year

Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.

Group 0

Head Football

Name

Justin Buttermore

Group 2

Head Softball (.50)

Head Softball (.50)

Caitlin Chaney

Pamela Rae Stuart

Group 4



Granville Board of Education
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Asst. HS Softball (.80)
Asst. HS Softball (.20)
Asst. HS Baseball

Jenifer Anthony
Manuel (Lee) Richards
Brody Seiler

Group 5

MS Softball (.85)
MS Softball (.15)
MS Track

Paige Naylor
Manuel (Lee) Richards
Susan Day

2. Substitute Contracts for the 2017-2018 School Year

Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.

- Rachel Pierce
- Nicole White, retroactive to February 15, 2018.
- Richard Bennett, retroactive to February 26, 2018.
- Cathy Mincks, effective March 21, 2018.
- Beth Willis, retroactive to March 12, 2018.
- Patricia Eilbacher, retroactive to March 12, 2018.
- Jeffrey Kling, retroactive to March 12, 2018.

3. Certified Contracts for the 2018-2019 School Year

Superintendent recommends employment of the following certified staff contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.

- Justin Buttermore, GHS Social Studies Teacher, effective the 2018-2019 school year.

4. Classified Contracts for the 2017-2018 School Year

Superintendent recommends employment of the following classified staff contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.

- Daniel McCrary, GHS Educational Aide, for the remainder of the 2017-2018 school year.

5. Home Instructors for the 2017-2018 School Year

Superintendent recommends employment of the following home instructor position(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.

- Lisa Allen, retroactive to February 12, 2018.

6. Resignation

Superintendent recommends with appreciation of service, approval of the following resignation:

- Cathy Mincks, Bus Aide, effective March 20, 2018.
- Meghan Strayer, GHS Intervention Specialist, effective August 10, 2018.
- Jessica Wilson, GES Team Leader, effective the end of the 2017-2018 school year.



Granville Board of Education
REGULAR MEETING MINUTES
March 19, 2018

7. Leaves of Absence

Superintendent submits:

- Sandra Cunningham, Bus Driver, a leave of absence beginning March 20, 2018 through the end of the school year.
- Steffie Eversole, Speech Pathologist, an intermittent leave of absence beginning February 26, 2018 through the end of the school year.
- Alison Weate, an intermittent leave of absence beginning April 2, 2018 through December 1, 2018.
- Jodi Shaeffer, GES Educational Aide, unpaid days of absence April 16-17, 2018.
- Letitia Abram, GIS Librarian, a leave of absence beginning March 5, 2018 through March 21, 2018.
- Michelle Whiteman, GIS Teacher, unpaid days of absence March 21-23, 2018.

Field Trips:

- GHS Boys' Lacrosse team to travel to Wheeling, West Virginia March 27-28, 2018.
- GHS Journalism Class to attend the Ohio Scholastic Media Association State Convention at Kent State University April 6-7, 2018.
- GHS Softball team to travel to Akron, Ohio April 27-28, 2018.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

End of Consent Agenda

Finances

The Treasurer recommends the acceptance of the following agenda items:

03.19.04 Approval of Financial Statements

Moved by Mr. Miller, seconded by Dr. Cornman for approval of the February 2018 Financial Report (On file in the Treasurer's Office).

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

03.19.05 Approval of Resolution Accepting Amount and Rates

Moved by Ms. Deeds, seconded by Mr. Miller for approval of the resolution to accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.



Granville Board of Education
REGULAR MEETING MINUTES
March 19, 2018

03.19.06 Adjournment

Moved by Mr. Wolf, seconded by Ms. Deeds to adjourn the meeting at 9:06 p.m.

On vote: Mr. Ginise, aye; Mr. Miller, aye; Dr. Cornman, aye; Ms. Deeds, aye; Mr. Wolf, aye. Motion carried.

Mr. Russ Ginise, President

Mike Sobul, Treasurer



**Granville
Schools**
Learning for Life

GRANVILLE EXEMPTED VILLAGE SD

Monthly Financial Report

For the F.Y. 2018 Month Ending: March
4/11/2018



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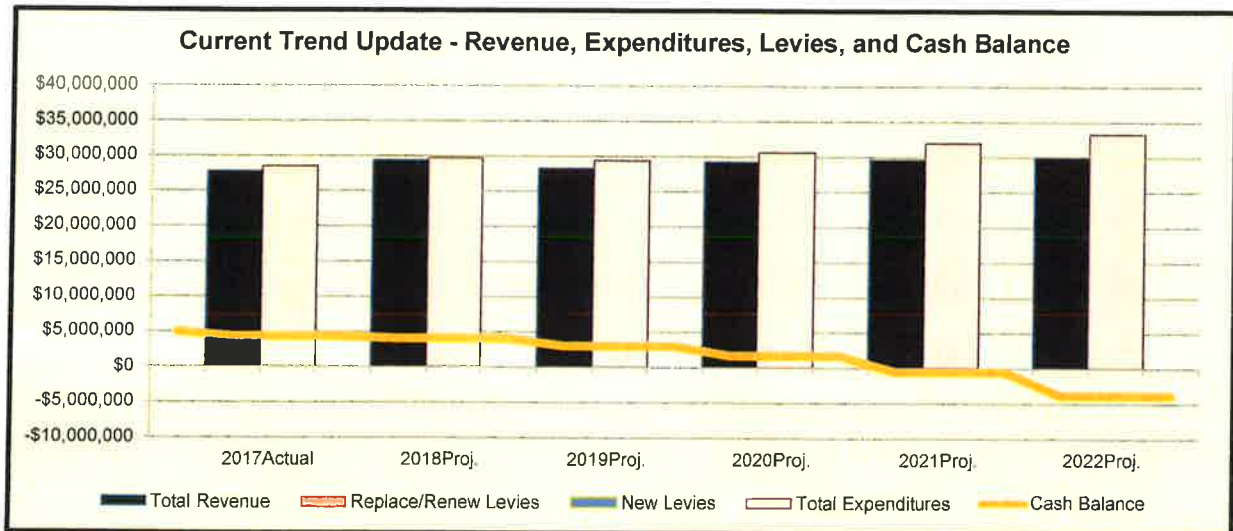
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Overview

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- 4 Overall finances weaker in the short-term but better in the long run.
- 5 Revenues are 5.9 percent ahead of last year, but inflated by timing issues with real property tax.
- 6 Expenditures are about two percent ahead of last year, after adjusting for timing.
- 7 Revenues are above estimate through February because of timing.
- 8 Expenditures are above estimates through February primarily due to timing.
- 9 Cash balances remain above district guidelines through FY19 except next January.
- 10 The district has \$9.5 million in cash across all funds at the end of January.
- 11 Health care premiums this calendar year have dropped significantly due to the structural change.
- 12 Electricity costs are down 14.4% due to the energy project.

Updated Forecast Trend For The Month of March, F.Y. 2018



Projected Revenue Surplus/(Shortfall) by Year					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Revenue Surplus/ (Shortfall)	(\$276,215)	(\$1,041,200)	(\$1,318,344)	(\$2,290,280)	(\$3,269,684)

Forecast Updated Trend			
Compared to Updated Trend Forecast as of 4/11/2018			
Variance between Prior and Current Forecast:	2018	2019	2020
Current Forecast Revenue Trend OVER/ UNDER Prior	3.17%	-1.39%	0.44%
Current Forecast Expenditure Trend OVER/ UNDER Prior	1.79%	-0.08%	-0.61%
Cumulative Variance \$\$\$ Impact on Ending Cash Balance	\$382,929	\$7,650	\$321,640

What are the current forecast trends?

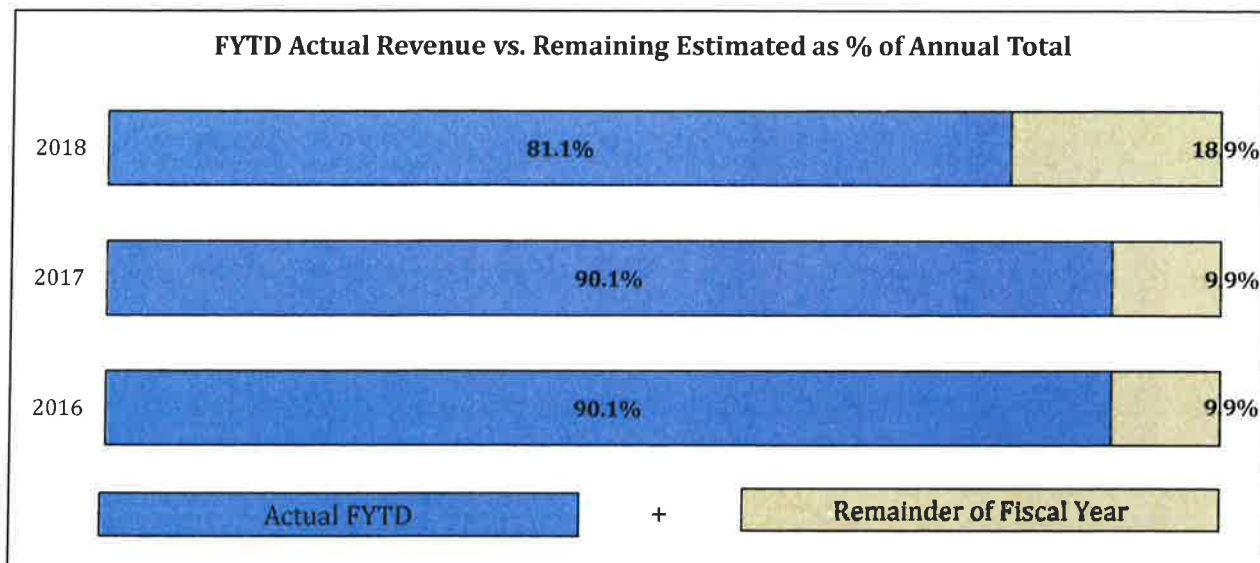
The district's finances have improved since the October forecast. The long-term improvement is because of the results of the 2018 Health Care Open Enrollment elections and slightly higher than expected growth in public utility property values in 2017. With more employees than anticipated choosing the higher deductible plans, there are more long-term savings on forecasted premium renewals because of a lower current base.

In the short-term, we owe money back to both the Licking County ESC and STRS for calculated underpayments last fiscal year. Those repayments are being offset this fiscal year by early payment of property taxes by homeowners and businesses wanting to take advantage of federal deductibility before rules change in 2018. FY 2019 then gets weaker because of the property tax revenue that was pulled into FY 2018.



Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - March.



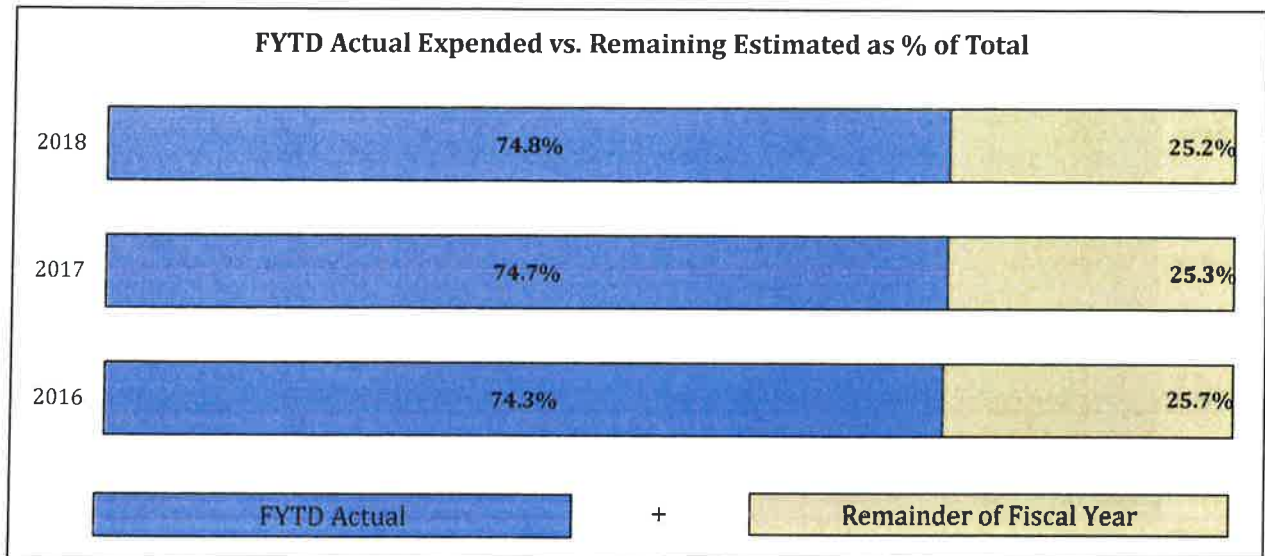
Percent of Annual Total		Actual Fiscal Year To Date Revenue, July - March			F.Y. 2018	
		2016 FYTD	2017 FYTD	2018 FYTD	YOY Change	
63.0%	Real Estate Taxes	17,218,967	17,614,807	16,414,753	\$ (1,200,054)	-6.8%
0.0%	Public Utility PP Taxes	950,548	1,137,348	572,923	\$ (564,425)	-49.6%
0.0%	Income Tax	-	-	-	\$ -	0.0%
22.9%	State Aid (Formula + Rest)	4,865,589	4,880,454	5,082,260	\$ 201,806	4.1%
7.0%	State Tax Reimb.	1,001,933	1,004,612	1,008,065	\$ 3,453	0.3%
2.6%	Other Revenue	395,706	461,720	616,548	\$ 154,828	33.5%
0.5%	Other Sources	21,818	4,576	134,934	\$ 130,358	2848.4%
100%	Total Revenue	24,454,561	25,103,518	23,829,483	\$ (1,274,035)	-5.1%
		Total YOY Percentage Change			-5.1%	

How does fiscal year-to-date revenue compare to prior years?

Revenues are distorted because the property tax settlement payment did not arrive until the first week of April. Normally, it arrives by the end of March. Adjusting for the timing, revenue growth will look artificially high because of the early payment of property taxes.

Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - March.



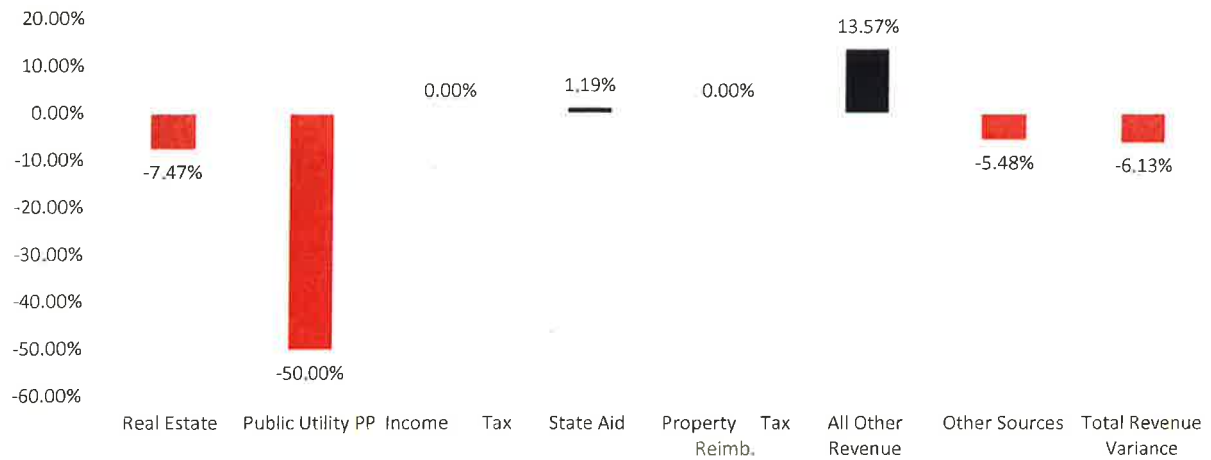
Percent of Annual Total		Actual Fiscal Year To Date Expenditures, July - March			F.Y. 2018 YOY Change	
		2016 FYTD	2017 FYTD	2018 FYTD		
53.2%	Salaries	10,616,435	11,214,216	11,866,737	\$ 652,521	5.8%
25.5%	Benefits	5,247,886	5,417,283	5,952,470	\$ 535,187	9.9%
14.4%	Purchased Services	2,891,101	3,091,786	3,222,580	\$ 130,794	4.2%
3.2%	Supplies	579,448	609,605	660,607	\$ 51,002	8.4%
0.1%	Capital	41,056	18,537	7,045	\$ (11,492)	-62.0%
1.3%	Debt, Intergov	-	-	146,048	\$ 146,048	0.0%
1.3%	Other Objects	350,104	374,044	201,317	\$ (172,727)	-46.2%
1.0%	Other Uses	29,012	561,604	137,676	\$ (423,928)	-75.5%
100%	Total Expenditures	19,755,042	21,287,075	22,194,480	\$ 907,405	
Total YOY Percentage Change					4.3%	

How do fiscal year-to-date expenditures compare to prior years?

Spending through March is up 4.3 percent over last year. That number is inflated by the H.S.A. contributions that were made during January. Those payments totaled almost \$568,000, which are now being offset by significantly lower health insurance premium payments. In addition, \$146,000 was paid in lease-purchase payments for the first time in December. These two items account for half of the year-to-date spending growth. Other uses expenditures are down sharply. Last February included the transfer out to implement one-to-one technology for this year.

Fiscal Year To Date (July - March) Actual Revenue Compared to Estimates

FY 2018 To-date Estimated Variance as % of Annual Total

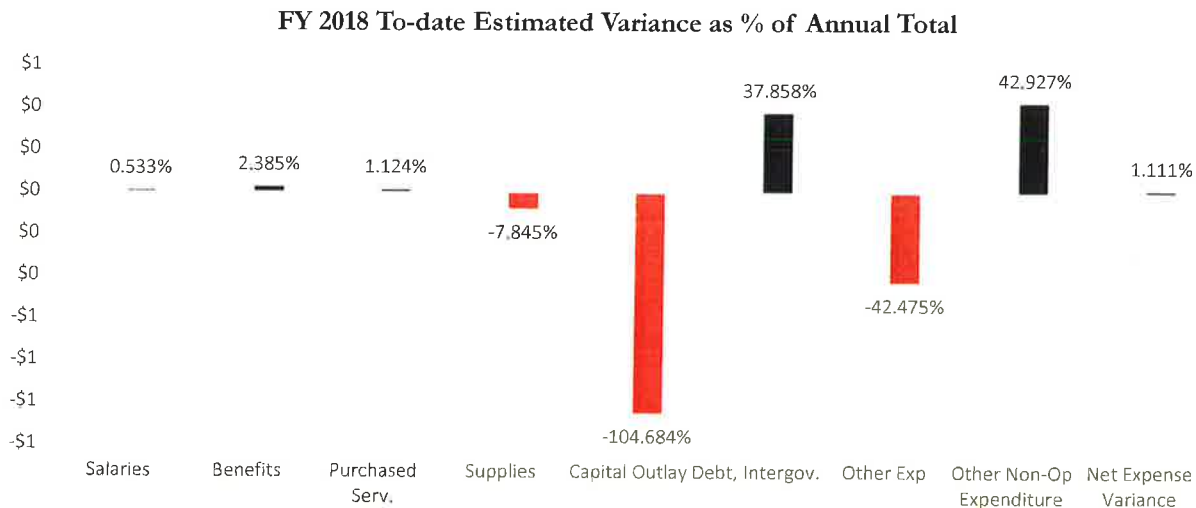


		2018 FYTD	2018 FYTD	2018 FYTD
		Actual	Estimated	Actual Over/
		July	July	(Under)
		through	through	Estimated
		March	March	Variance
Revenue:				
For the F.Y. 2018 Period: July - March				
K	Real Estate Taxes	16,414,753	17,799,647	(1,384,894)
L	Public Utility PP Taxes	572,923	1,166,208	(593,285)
M	Income Tax	-	-	-
N	State Aid (Formula + Restricted)	5,082,057	5,001,597	80,460
P	State Tax Reimb.	1,008,065	1,008,021	44
Q	Other Revenue	616,548	512,569	103,979
R	Total Operating Revenue	23,694,346	25,488,042	(1,793,696)
S	Other Non-Op Revenue	134,934	142,336	(7,402)
T	Total Operating Revenue Plus Other Sources	23,829,280	25,630,378	(1,801,098)

How do FYTD revenue cash flow estimates compare to actual?

Revenues compared to estimates are distorted by the timing of the property tax settlement.

Fiscal Year To Date (July - March) Actual Expenditures Compared to Estimates

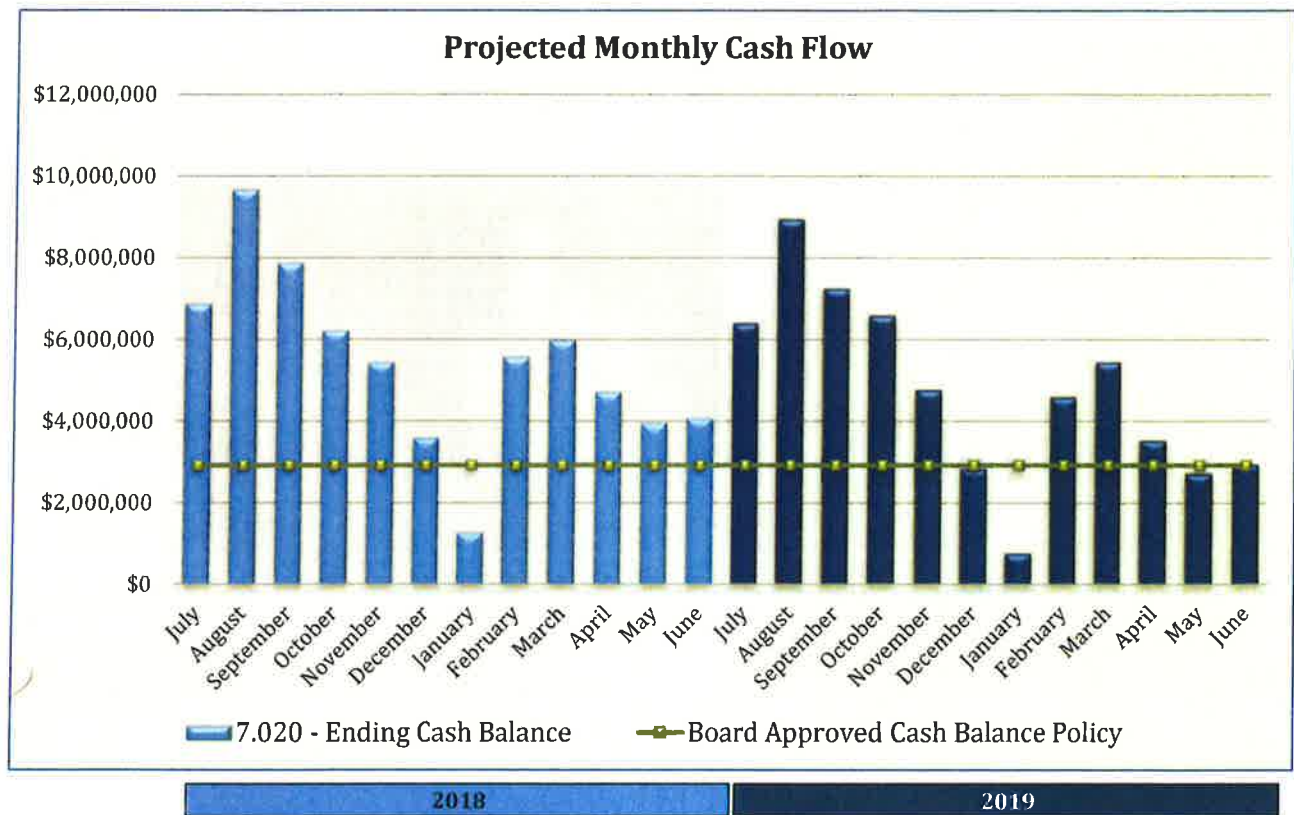


		Expenditures:		
		Actual	Estimated	Actual Over/
		July - March	July - March	(Under)
				Estimate
				Variance
For the F.Y. 2018 Period: July - March				
K	Salaries	11,866,737	11,782,558	84,179
L	Benefits	5,952,470	5,772,080	180,390
M	Purchased Services	3,222,580	3,174,559	48,021
N	Supplies	660,607	735,672	(75,065)
O	Capital	7,045	33,216	(26,171)
P	Debt, Intergov.	146,048	-	146,048
Q	Other Objects	201,317	360,694	(159,377)
R	Total Operating Expenditures	22,056,804	21,858,779	198,025
S	Other Non-Op Expenditures	137,676	5,902	131,774
T	Total Operating Expenditures Plus Other Uses	22,194,480	21,864,681	329,799

How do FYTD expenditure cash flow estimates compare to actual?

Spending through January is above estimates, by about 1.1 percent. The overages in both debt and benefits are from timing. The debt is due to the interest and principal payments on the new lease/purchase, which were forecast in June rather than December. Benefit overspending is because of a higher percentage of staff members choosing the higher tier health plan than expected. This lead to higher than expected H.S.A. contributions, which will be offset going forward by lower health insurance premiums. The \$96,000 in additional spending in non-operating is to cover previous year STRS underpayments. This spending will not recur going forward. The spending underage in other objects is a timing issue because of the late property tax settlement. The collection fees charged by the county were not posted until April.

Monthly Cash Balance Estimates Fiscal Years 2018 and 2019



Monthly cash flow estimates

Cash flow estimates remain at or above district guidelines in all months except next January. At the end of 2019, cash balances are expected to be a little above the guideline level for the year. Next January will be tight on cash flow, even if the district passes its levy in May.



Cash Reconciliation

DATE: 04/04/2018	GRANVILLE EXEMPTED VILLAGE	PAGE: 1
TIME: 14:53	CASH RECONCILIATION AS OF 03/30/2018	(USAEMSED)
	SUB-TOTALS	TOTALS
	-----	-----
Gross Depository Balances:		
ICS MMA	\$ 6,685,495.92	
PARK NATIONAL BANK - NEW GENERAL	250,000.00	
ICS DEMAND	1,202,298.92	
NBC SECURITIES	508,497.48	
STAR OHIO	78,828.97	
PARK NATIONAL BANK-FOOD SERVICES	130,401.38	
PARK NATIONAL BANK-FSA ACCOUNT	25,300.35	

Total Depository Balances (Gross)		\$ 8,880,823.02
Adjustments to Bank Balance:		
Cash in Transit to Bank	\$ 3,642.01	
Outstanding Checks	172,717.06	
Adjustments	25.30	
CONSOLO SCHOLARSHIP		

Total Adjustments to Bank Balance		169,049.75-
Investments:		
Treasury Bonds and Notes	\$ 0.00	
Certificate of Deposits	1,500,000.00	
Other Securities	0.00	
Other Investments:		
HOBEN SCHOLARSHIP	2,075.65	
Eikenberry Memorial Acct.	7,203.46	
CONSOLO SCHOLARSHIP	12,293.35	
MARSHALL ACCOUNT	2,548.39	

Total Investments		1,524,120.85
Cash on Hand:		
Petty Cash:		
Change Cash:		
Cash with Fiscal Agent	0.00	

Total Cash on Hand		0.00

Total Balances		\$ 10,235,894.12

Total Fund Balance		\$ 10,235,894.12

The district has about \$10.2 million in total cash as of the end of March. The cash balances have allowed for reinvestment into CDs. In early April we are putting \$3.5 million into 9-month CDs. Based on cash flow, we will need access to this money in January 2019. Another \$500,000, tied to the balance in the bond fund, is being invested in 2-year CDs.



Property Tax Settlement

Tax Year:		2017	2016
Collection Year:		2018	2017
Spring 2018 >>		County #1	County #1
FIRST HALF Real Estate County Settlement:			
Class I CURRENT COLLECTIONS		8,516,080	7,829,909
Class II CURRENT COLLECTIONS		1,483,494	1,327,387
Total Real Estate Collections		9,999,573	9,157,296

		Class I Collections		Class II Collections	
Collection Year		Rate	Split	Rate	Split
Actual	2014	97.0%	52.8%	89.8%	53.8%
	2015	97.3%	53.1%	82.4%	52.6%
	2016	98.3%	53.1%	95.0%	51.6%
	2017	98.8%	53.0%	94.0%	52.6%
		Class I Variance		Class II Variance	
Estimated	2018	98.5%	56.3%	98.4%	55.0%
	2019	98.5%	53.0%	98.4%	52.0%
	2020	98.5%	53.0%	98.4%	52.0%
	2021	98.5%	53.0%	98.4%	52.0%
	2022	98.5%	53.0%	98.4%	52.0%

Because of the change in federal deductibility of state and local tax payments beginning in 2018, many homeowners and business pre-paid their entire 2018 property taxes prior to January 1, 2018. Normally, these would be paid in two halves.

The impact of the prepayment is seen in the two graphics above. The top chart shows an increase in property tax collections for the first half of the year of over \$800,000, or 9.2 percent, from last year to this year. We were expecting this growth to be about 2.5 percent, 1.5 percent due to the 2017 reappraisal and one percent to new construction. The additional 6.7 percent is due to early payments (there will be a corresponding drop in the second half of the collection year).

The bottom chart shows current collection rates and historical and forecasted revenue splits between the first and second half settlements. The first half share, the circled numbers in the chart, are significantly higher than history would indicate to balance collections to the actual amount received through March.

Substance Abuse Testing

PARKING REGISTRATION FEE REVENUE	\$14,340
SUBSTANCE ABUSE TESTING FEES	\$5,351
PARKING TAGS	\$336
FRIDAY NIGHT LIGHTS PROGRAM EXPENSES	\$1,155
TOTAL EXPENDITURES	\$6,842
REMAINING CASH	\$7,498
RESERVE FOR FUTURE TESTING	\$2,100
RESERVE FOR FUTURE PROGRAMMING	\$1,754
UNENCUMBERED CASH	\$3,644

High School parking fees have been sufficient to cover the costs of both substance abuse testing and Friday Night Lights (drug-free) programming sponsored by the high school.